

We are looking for a Graphic Designer!

24h-32h/Week
In-house

Your Tasks

- + Social media management (*conceptualizing and designing posts & video content*)
- + Press and communication work (*internal and external*)
- + Creation and completion of application documents, forms
- + Archive and website management: data entry & archiving, newsletter design, website updates, etc.
- + Graphic preparation of plan materials & data
- + Graphic design for presentations and lectures
- + Graphic projects & tasks in the office (*working with existing CI*)
- + General research tasks
- + collaborative work with the PR-team

Your Profile

- + Excellent proficiency in Adobe CC (*particularly InDesign, Photoshop, Illustrator; ideally After Effects*) as well as Microsoft Office
- + Confident handling of current social media platforms (*Facebook, Instagram, LinkedIn*)
- + Strong language skills in German and English
- + Advantageous: experience in print production/preparing files for print
- + Proactive, structured and responsible work style
- + Good time management
- + Enjoys working with colleagues and clients, with a team-oriented mindset
- + Open, communicative, and friendly personality



We offer

- + Comprehensive training
- + redesign CI
- + A pleasant office environment
- + Varied tasks in a secure, future-oriented workplace
- + A challenging role in a successful architecture firm
- + Various benefits

Your Compensation

Compensation is based on the collective agreement, with the possibility of overpayment depending on qualifications.



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